

## OLGC SCHOOL COMMITTEES 2009-2010 SCHOOL YEAR

### AFTER-SCHOOL PROGRAMS

**Chess Club** Need parents to assist at once-a-week meetings held on school premises. For info contact: Irene Zaso ([Irene@zaso.org](mailto:Irene@zaso.org))

**CYO Sports** Need Coaches and assistance with organizing and assisting at events. Please specify sport and grade, girls/boys for basketball.

**Baseball:** Grades 7-8 For info contact: Ray Zdancewicz

**Basketball:** CYO Grades 6-8 For info contact: Jim Briody

House Grades 4-5 For info contact: Duane Knauf ([knauf@cox.net](mailto:knauf@cox.net)) or Lisa Nihill  
([lmnihill@cox.net](mailto:lmnihill@cox.net))

**Softball:** Grades 4-8 For info contact: Dina Rosenberg ([dinarosenberg@cox.net](mailto:dinarosenberg@cox.net))

**Tennis:** Grades 5-8 **Coordinator Needed**

**Track:** Grades 3-8<sup>th</sup> Fall and Spring For info contact: Sheila Murphy  
([manutd2@cox.net](mailto:manutd2@cox.net)) or Amber Williams ([amber.williams1@verizon.net](mailto:amber.williams1@verizon.net))

### CO-CURRICULAR PROGRAMS

**Book Fair** Jennifer Michel

Assisting with organization and implementation of November and May Book Fairs; publicity, decorations, bookkeeping, hospitality, inventory of summer reading list books, scheduling volunteers, nametags & teacher wish lists. Daily operations include set up and take down.

For info contact Chair: Jennifer Michel ([kjkmichel@verizon.net](mailto:kjkmichel@verizon.net))

**Field Trip School Coordinator** Amy McConville

Coordinates field trips and other grade-level specific co-curricular programs on a *school-wide basis*, in consultation with teachers. Works closely with Cultural Arts/Academic Enrichment Coordinator.

For info contact Chair: Amy McConville ([mcconville@cox.net](mailto:mcconville@cox.net))

**Grace Arts** Need committee members – identify grade(s) for which you are volunteering:

Grade(s) \_\_\_\_\_ Class Coordinator? \_\_\_\_\_

Volunteer docents introduce an artist or technique to the class, followed by a corresponding art project each month. Information on the artist and suggested projects are already researched and organized in a class binder. Volunteer time: 1-2 hours to prepare, 1 hour to present to class. Volunteer for as many months as you want. Hopefully each classroom will have one Grace Arts coordinator to schedule that classroom's Grace Arts for the year.

For info contact Chair: Sheila Bates ([brisheram@aol.com](mailto:brisheram@aol.com))

**Library Committee**

Volunteers assist librarian in circulation, stocking & organizing shelves, and covering new books. Help is needed during all library class times for each grade. A one-hour training session will be held in early September for new volunteers. You need not volunteer during your child(ren)'s library time. PLEASE NOTE THAT THIS IS NOT TIME SPENT READING TO THE CHILDREN. Volunteer time: 2-3 hours /day once a week

For info contact: Mrs. McFaden (School Librarian) ([smcfaden@olgcschool.org](mailto:smcfaden@olgcschool.org))

### **Science Fair Judges** Need volunteer judges

Parents with science backgrounds are needed to assist with the judging of the school's 7<sup>th</sup> grade Science Fair on a Saturday morning (8-noon) in January, 2010.

For info contact: Mrs. Jewett (Middle School Science Teacher)

### **Wildcat Chat** Need editor, writers, photographers

Reporters, writers and anyone with newsletter-type experience are needed for the OLGC school newspaper, produced three times per year.

### **Yearbook**

Help with photography of school and class events, design and layout, orders, etc. for our school Yearbook. Intermittent work throughout the school year.

For info contact Chair: Terry Callen ([t.callen@yahoo.com](mailto:t.callen@yahoo.com))

## **SOCIAL PROGRAMS**

**Family Social** Mary Ellen Giuseppe and Alyssa Neumaier

### **Bingo Sub-Committee: Chair needed**

plan the event, set-up and run the bingo portion 2 times a year Fall and Spring.

### **Parent Teacher Coffees & Teacher Appreciation Luncheon Sub-Committee: Chair needed**

Plan, advertise, order and arrange set-up for four parent teacher coffees. Plan, order and arrange set-up for three days of teacher lunches during ½ days of Parent Teacher conferences in November.

### **Social Events Sub-Committee: Chair needed**

Plan and advertise 1/2 day and other social events throughout the school year. Examples include snow tubing, putt putt golf, Washington Nationals Game, etc.

For info contact Co-Chairs: Mary Ellen Giuseppe ([anmathg2@aol.com](mailto:anmathg2@aol.com)) or Alyssa Neumaier ([neumaier@cox.net](mailto:neumaier@cox.net))

### **Hospitality**

Volunteers needed to help coordinate Open House receptions, Teacher Appreciation Luncheon (Feb), as well as various receptions held throughout the school year. Committee tasks include coordinating refreshments and helping with set up and serving of refreshments during receptions. This committee also coordinates the Giving Tree donations at Christmas.

For info contact Co-Chairs: Susan McHenry ([gmchenry1@verizon.net](mailto:gmchenry1@verizon.net)) and Ann Marie Valenti ([jpvamv@msn.com](mailto:jpvamv@msn.com))

### **School Welcoming**

Volunteers are needed to welcome new families to the school, coordinate the new parent reception held during the first week of school, and deliver onesies to new Wildcats born during the year.

For info contact Chair: Lisa Nihill ([lmnihill@verizon.net](mailto:lmnihill@verizon.net))

### **Fall Fest**

Annual outdoor Parish event held in September. Many volunteers needed to plan for games, activities, & snack bar needs and as well as to implement those things for the Sunday afternoon event. Coordinated by the OLGC Men's Club. For info contact: Mike Gadell (Men's Club President)

### **Fun Run**

Typically held the same weekend as the Fall Fest. Volunteers needed to assist with organizing, promoting and implementing this run.

For info contact Chair: Paul McKenney ([pjmckenney@gmail.com](mailto:pjmckenney@gmail.com))

## SUPPORT PROGRAMS

### Gift Cards (Food Certificates) Program

For info contact Chair: Liz Slovensky ([lslovensky@aol.com](mailto:lslovensky@aol.com))

### Box-Tops

For info contact Chair: Rose Kocis ([rosekocis@yahoo.com](mailto:rosekocis@yahoo.com))

### Campbell Soup Labels

For info contact Chair: Sandra Allen ([allen.0910.40@gmail.com](mailto:allen.0910.40@gmail.com))

### Ink Jet Cartridge Recycling

For info contact Chair: Nan Cox ([8512@cox.net](mailto:8512@cox.net))

### Hot Lunch

Hot Lunch is served on Thursdays throughout the school year. Volunteers are needed to keep this popular program running. For info contact Co-Chairs: Stephanie Hinnenkamp ([hinnenkamp512@verizon.net](mailto:hinnenkamp512@verizon.net)) or Amber Williams ([amber.williams1@verizon.net](mailto:amber.williams1@verizon.net))

**Supply Supervisor(s)** checks inventory and will order side food & paper products as needed and will take periodic trips to Costco for other supplies. Often serves as a team leader for a lunch team, but not necessary.

**Lunch servers** Lunch servers are assigned to one of four teams (5-6 per team). A team is scheduled to set up, serve and clean up lunch on a rotating basis on Thursdays throughout the year. Lunch is served from 10:00 a.m. until 1:00 p.m. Volunteer time: Each team works a 3-hour period every four to five weeks.

### Playground

Committee Chair is responsible for establishing a schedule of volunteers throughout the school year for each daily shift of lunchtime recess.

Volunteers are needed to supervise children during LUNCHTIME RECESS on the playgrounds and in the classroom when the weather is not suitable for outdoor play. Siblings welcome. Four adults are needed to cover three shifts each day for our children's safety. For info contact Chair: Terri Francese ([francese24@yahoo.com](mailto:francese24@yahoo.com))

### Class Room Parents:

Assist the teachers with class projects, receptions, parties, field trips and Open House in August. Establish the communication lines and manage classroom dues. Solicit and coordinate parent volunteers for several classroom and school-wide projects and programs. No prior experience is necessary. If you volunteer for more than one grade, please list your order of preference. Room parent positions are assigned after class lists are finalized. Volunteers can expect to be notified in mid-August.

For info contact Chair: Kelly Murphy ([usemerald@aol.com](mailto:usemerald@aol.com))

MUST COMPLETE:

Have you ever been a room parent? \_\_\_\_\_ If yes, what grade(s) and when (year) \_\_\_\_\_

Are you available for Open House (August, 2009)? \_\_\_\_\_

1. \_\_\_\_\_  
Child's name \_\_\_\_\_ Grade requested 2009-2010 \_\_\_\_\_

2. \_\_\_\_\_  
Child's name \_\_\_\_\_ Grade requested 2009-2010 \_\_\_\_\_

### **Grade Level PR (Public Relations) Coordinators**

Need One Coordinator per Grade Level

One volunteer from each grade level to assist with collecting photos and basic information regarding classroom activities, field trips, special events. This individual is not responsible for planning or staging the event(s) or field trip(s), just gathering information and photos and sending them to Yearbook and Wildcat Chat Coordinators.

### **Sally Foster Gift Wrap Fundraiser**

Assist with organization of annual Fall wrapping paper & candy fundraiser.

For info contact Chair: Michelle Bocock ([mbocock@gmail.com](mailto:mbocock@gmail.com) )

### **Teacher Support Services**

These school-wide volunteers are needed to assist any teachers (including specials) with preparing project needs, i.e. photocopying, laminating, cutting, assembling papers, preparing materials for art projects and other jobs both at school and at home. Committee provides two hours per day photocopy service for teachers -- volunteers choose to work once weekly or once or twice monthly; other jobs vary according to tasks requested by teachers. 10-15 people needed per month.

For info contact Chair: Regina Allegra ([rallegra@olgcschool.org](mailto:rallegra@olgcschool.org) )

### **Technology**

Volunteers needed for assistance in miscellaneous school technology activities such as installing software on classroom computers, etc.

For info contact Chair: Irene Zaso ([Irene@zaso.org](mailto:Irene@zaso.org) )

### **Used Uniforms**

Volunteer(s) needed to handle donations of previously owned uniforms and organize a used uniform sale during Open House in August and various times throughout school year.

For info contact Chair: Katherine O'Brien ([KGO5366@aol.com](mailto:KGO5366@aol.com) )

**Volunteer Coordinator** The OLGC Volunteer Coordinator contacts current Committee Chairs in April, determines positions open for the following school year and posts openings on OLGC website, recruits for positions in Weekly Chatter.

For info contact Chair: Meredith Klein ([meredithgk@aol.com](mailto:meredithgk@aol.com) )

### **OLGC Auction**

Volunteers needed for all aspects of the OLGC Auction held in May. To find out ways you can help, download the Auction Volunteer form from the OLGC website. Click on Thursday News and find it under Forms/Flyers/Letters. You can also contact Anna Mary Warden at ([auction@olgcvva.org](mailto:auction@olgcvva.org) ) or call her at (703)896-7425.